



REDDING SCHOOL OF THE ARTS  
WHERE EDUCATION AND THE ARTS CONFLICT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Adopted Board Meeting Minutes

**Thursday, January 11, 2024**

**Open Session: 5:45 p.m.**

Meeting called to order by Presiding Officer Jonathan Sheldon at 5:47 p.m.

Roll Call/Establish Quorum:

Jonathan Sheldon, President	<u>          X          </u>
Jean Hatch, Vice President	<u>          AB          </u>
Sharon Hoffman - Spector, Treasurer	<u>          X          </u>
Tiffany Blasingame, Secretary	<u>          X          </u>
David Skinner, Parent Representative	<u>          X          </u>
Daria O'Brien, Community Member	<u>          X          </u>
Antonio Cota, Community Member	<u>          X          </u>

**Additional Non-Voting Participants**

Lane Carlson, Executive Director	<u>          X          </u>
Dean Teig, Special Ed Director	<u>          X          </u>
Carol Wahl, Principal	<u>          X          </u>
Sophia Zaniroli, Vice Principal/Teacher	<u>          X          </u>
Robyn Stamm, Business Serv Provider	<u>          X          </u>
Rebecca Lahey, Staff Liaison	<u>          X          </u>

Board Recorder: Adel Morfin

Onsite Guests: N/A

**PUBLIC FORUM:**

*Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

**PRESENTATIONS:**

- **2022/23 School Accountability Report Card (SARC)**  
Carol Wahl – Reviewed the 2022/23 School Accountability Report Card (SARC) with the board. She stated the report was 85%-90% complete due to minor pending data from Columbia ESD. She believes the data should be available later this month and will be included in the final SARC report.  
The SARC Report is a snapshot of the school year including: RSA’s school mission, basic facts, school wide goals, major achievements, student learning objectives, school climate, and testing results.  
A final copy of the report will be shared with Columbia ESD and posted on RSA’s website as a resource for families and community members who want to learn more about RSA.

**DIRECTORS REPORT:**

- **Lane Carlson:**  
Reported on Shelley Tan’s resignation as SpEd/MTSS Director. He welcomed and introduced Dean Teig as Shelley’s replacement.

### **PRINCIPAL REPORT:**

- **Carol Wahl:**

Updated the board on new January 2024 laws that have gone into effect.

She stated the state has released new COVID-19 guidelines that allow individuals to follow a more symptom-based approach, as they usually do for other illnesses, allowing them to return to school if their symptoms are mild and improving and they have had no fever for 24 hours.

Also, there is a new law signed by Gov. Gavin Newsom requiring California schools to teach cursive handwriting to elementary students in the first- through sixth-grades, beginning this month.

### **VICE PRINCIPAL REPORT:**

- **Sophia Zaniroli:**

Reported on the upcoming Little Mermaid Jr. play. Tickets are on sale now for 1/18 – 1/21 performances and she encouraged all to attend. The play will be held at the Cascade Theater in Redding.

### **STAFF LIAISON REPORT:**

- **Rebecca Lahey:**

Nothing to report at this time

### **GOVERNING BOARD REPORT:**

- **Jonathan Sheldon:** Nothing to report at this time
- **Sharon Hoffman - Spector:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **David Skinner:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time
- **Antonio Cota:** Nothing to report at this time

### **GOVERNING BOARD CORRESPONDENCE:**

- No correspondence at this time.

### **PUBLIC HEARING AGENDA ITEM**

#### **2024 LCAP Mid-Year Monitoring Report for the 2023-24 LCAP**

Lane Carlson reviewed the goals, actions, and resources related to the 2023/24 LCAP. He reported on the mid-year data outcomes and budgeted expenditures to date.

- No comments from the general public were made.

### **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- 1.1 Approve 12/14/2023 Governing Board Minutes**
- 1.2 Approve December 2023 Warrants**
- 1.3 Approve 2023/24 Executive Assistant Calendar – 2<sup>nd</sup> Read**

David Skinner moved to approve the consent agenda as listed, seconded by Sharon Hoffman-Spector. Vote 6 Ayes: 0 Nays.

### **Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- No Comments

### **DISCUSSION/ACTION AGENDA:**

#### **2.1 Discussion/Action: 2022/2023 Financial Audit Report**

Robyn Stamm reviewed the 2022/23 Audit Report with the board and stated no audit findings were reported.

Tiffany Blasingame expressed concern over a significant risk listed in the audit report related to revenue recognition of \$495k in refundable advances and asked for clarification. Robyn stated the funds are related to deferred revenue from state or federal grants and not necessarily considered a risk. Amounts received prior to incurring qualifying expenditures are reported as refundable advances. Robyn stated this was a common practice and not sure why it was reported as a significant risk. Antonio Cota stated he believed the auditor has a duty to report all potential risks, but he didn't believe the refundable advance revenue was cause for concern.

Daria O'Brien moved to approve the 2022/2023 Financial Audit Report as written, seconded by Tiffany Blasingame. Vote 6 Ayes: 0 Nays.

#### **2.2 Discussion/Action: Directions to Finance Committee for 2<sup>nd</sup> Interim Budget Development & MYP**

Lane Carlson reviewed the proposed directions to the Finance Committee for developing 2nd Interim Budget & Multi-Year projections:

- 1) Review 2<sup>nd</sup> Interim Budget using anticipated revenues based on anticipated P-2 ADA.
- 2) Expenditures should be reviewed to line up with anticipated revenue, such as materials/supplies, staffing, professional development, ESSER II & III funding, Expanded Learning Opportunities funding, Art/Music & Instructional Materials Grant, Learning Recovery Grant, Prop 28 funding, RABA Transportation, Federal and State, etc. (per year to date expenditures and costs associated with LCAP, Title 1, Title 2, Title 4) for remainder of year.
- 3) Ensure the budget maintains a 20% board designated reserve over MYP.
- 4) Prepare/review MYP for fiscal solvency.

Daria O'Brien moved to approve Directions to Finance Committee for 2<sup>nd</sup> Interim Budget Development & MYP as listed, seconded by David Skinner. Vote 6 Ayes: 0 Nays.

#### **2.3 Discussion: 2023/24 Review of Governing Board Goals**

The board reviewed and discussed the ongoing progress of the goals set for the current school year and adjusted some of the deadline dates.

*Financial Goal:* Daria O'Brien suggested giving away RSA swag to potential students during outreach presentations at various school sites.

*Governance Goal:* The Executive Director Evaluation Committee plans to meet in the next couple months to begin Year 2 of the Executive Director's evaluation.

*Organizational Goal:* Sharon Hoffman-Spector and David Skinner expressed interest in serving on the committee to review and revise the school mission statement. Lane Carlson plans to reach out to other stakeholders and see if they are interested in serving on the committee.

#### **2.4 Discussion: Expanded Learning Opportunities Program (ELOP) Coordinator Job Description – 1<sup>st</sup> Read**

Lane Carlson reported the ELOP Coordinator position would serve to support the school's vision to provide expanded learning opportunities programs at RSA using ELOP funds. The candidate could be a certificated or classified employee, depending on experience, who will work closely with vendors and families to coordinate services.

Tiffany Blasingame suggested breaking out education vs. experience in the job description and expanding a bit more on the requirements for each section.

A final draft will be presented next month for final board approval.

**2.5 Discussion: Expanded Learning Opportunities Program (ELOP) Coordinator Calendar – 1<sup>st</sup> Read**  
Lane Carlson reviewed the ELOP Coordinator calendar draft with the board. The calendar primarily follows the K-8 Instructional Calendar with the exception of additional work days in August & June to meet the extended & intersessional learning needs of the school.  
A final draft will be presented next month for final board approval.

**2.6 Discussion/Action: Personnel Updates**

**New Hires:**

- **Dean Teig – 1/8/2024 SpEd/MTSS Director**
- **Victoria Cox – 1/8/2024 Weekend Custodian**

**Resignations:**

- **Shelley Tan – 12/22/2023 SpEd/MTSS Director**

Lane Carlson reported the changes in personnel.

Tiffany Blasingame moved to approve the personnel updates as listed, seconded by David Skinner. Vote 6 Ayes: 0 Nays.


**ADJOURNMENT:**

Meeting adjourned at 7:28 p.m.

**NEXT REGULAR MEETING:**

Date: Tuesday, March 14, 2024  
Time: 5:45 p.m.  
Location: Redding School of the Arts/Community Room  
955 Inspiration Place  
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

  
\_\_\_\_\_  
Tiffany Blasingame  
RSA Governing Board Secretary

  
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Board Approval Date